

Sumitomo Seika Privacy Policy

The Company Group recognizes the importance of the protection of personal information and will protect personal information under the following policy. The terms “personal information,” “personal data,” and “retained personal data” used in this Policy have the meanings defined in the Personal Information Protection Act.

1. Compliance with laws and regulations

The Company Group will protect personal information in compliance with the Act on the Protection of Personal Information (Personal Information Protection Act), other relevant laws, regulations, and guidelines.

2. Collection of personal information

The Company Group will collect personal information by lawful and fair means.

3. Purposes of using personal information

When collecting personal information, the Company Group will announce, notify, or specify purposes of utilization in accordance with laws and regulations. The Company Group will use collected personal information only within the limits necessary for the achievement of the purposes of utilization.

4. Third party provision of personal information

Unless otherwise provided for in laws and regulations, the Company Group will not provide a third party with any personal information without the consent of the person concerned.

5. Security measures

The Company Group will implement the appropriate security measures for the management of personal information.

6. Management system

For the complete protection of personal information, the Company Group will maintain and improve a management system and rules by appointing a responsible person.

7. Education of officers/employees

The Company Group will strive to enlighten its officers/employees about the protection of personal information and make every effort for the appropriate management of personal information.

8. Responses to leakage of personal information

In the event of any leakage of personal information, the Company Group will make company-wide efforts toward prompt settlement of the accident.

9. Responses to requests for disclosure of personal information

The Company Group will appropriately respond to any request from the person concerned for the disclosure, discontinuance of use, correction, and deletion of personal information.